

LEAR GLOBAL PURCHASING SUPPLIER BULLETIN

STATUS	BULLETIN #	SUBJECT	RELEASE DATE
NEW	56431-56	2021 IATF 16949 AUDIT REMINDER	10/1/2020

Dear Supplier Administrator:

As part of Lear Corporation's annual IATF 16949 audit certification and compliance, Lear is required to have a VALID Quality Certificate on file for every address that ships to Lear.

This is a reminder that IATF 16949 and ISO 9001 certification is required unless your company has obtained a waiver or deviation in writing from Lear. Suppliers not in compliance will not be able to bid on new business and may lose current business. **All suppliers are required to comply with Lear's Customer Specific Requirements which can be found in our Global Supplier Requirements Manual.** Please review these requirements to avoid any non-conformances.

It is expected that your organization formulate a transition plan to be in accordance with these standards. ISO 9001/IATF 16949 has a much stronger focus on the following, and as such, Lear will be evaluating our supply base for compliance:

- Risk-based thinking
- Integration of customer specific requirements
- First and second-party auditor competency
- Product safety
- Manufacturing feasibility
- Warranty management
- Development of products with embedded software

Global Supplier Requirements Manual and SLM Supplier Portal training guides can be found on www.lear.com.

SAP (SLM) Portal (<https://slm.lear.com>)

- Supplier Administrator assigns user access
- Update company changes / data management for shipping and or payment address, etc.
- Upload of certificates (quality, environmental, diversity)
- Upload of other attachments/documents requested by your Lear buyer

If you do not have access to the slm.lear.com portal – or cannot remember your credentials, send an email to supplieraccess@lear.com.

NOTE: CERTIFICATES ARE NOT ACCEPTED VIA EMAIL. CONTACT YOUR LEAR BUYER IF YOU DO NOT UNDERSTAND THE REQUIREMENTS OR NEED ASSISTANCE.

Thank you in advance for your support.



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